

# AVS

## Accessible Voting Solution

RFP - Appendix B

Cost Schedules



Prepared by:

State of Maine  
Department of the Secretary of State

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## Appendix B – Cost Schedules

### Schedule 1A: All Hardware & Software Licenses Included in Firm Fixed-Price

Description of Item or Component	Make, Model and/or Version #	Warranty period	No. of Units	Unit price	Total Price
<b>Schedule Total</b>					



## Appendix B – Cost Schedules

### Schedule 1B: All Services Included in Firm Fixed-Price

Description of Service and/or Documentation	Price
AVS Site Equipment Delivery	
Installation	
Testing & Acceptance	
Training Delivery	
Training Materials	
Software and System Documentation	
Project Management	
Warranty Period - Help Desk (User Support for AVS)	
Warranty Period - Service Technicians Support	
Warranty Period - Hardware Maintenance	
Warranty Period - Hardware Replacement	
Warranty Period - Software Updates/Maintenance	
Warranty Period - Software Updates	
Warranty Period – All Other covered under warranty	
Election Configuration Services (only if included in Firm Fixed Price)	
<i>(Other, please list)</i>	
<b>Schedule Total</b>	



**Schedule 2: All Hardware & Software Licenses Not Included in Firm Fixed-Price  
But Required For Fully Functional Operation of the AVS**

Description of Item or Component	Make, Model and/or Version #	No. of Units	Unit Price	Total Price
Schedule Total				



## **Appendix B – Cost Schedules**

### **Schedule 3: Election Configuration Services**

<b>Scenario</b>	<b>Price</b>
Scenario 1 – Election Configuration Services for a single ballot with 6 candidate contests, 2 referendum questions of 150 words each, and allowing write-ins.	
Scenario 2 – Election Configuration Services for 2000 ballots, with similar complexity to scenario 1, but with different districts, candidate and question information.	



## Appendix B – Cost Schedules

### Schedule 4: Post Warranty Period Maintenance and Support (Extension Options)

Item	Price
Warranty Period	Covered in Firm Fixed-Price Proposal
1 <sup>st</sup> 2 Year Option	
2 <sup>nd</sup> 2 Year Option	
3 <sup>rd</sup> 2 Year Option	
4 <sup>th</sup> 2 Year Option	
<b>Schedule Total</b>	



## Appendix B – Cost Schedules

### Schedule 5: Future Rate Table

Staff Position – Please Provide Description of Duties	Hourly Rate*
Project Manager	
Functional Manager / QA	
System Analyst/Developer	
Business Analyst	
Database Analyst/Administrator (DBA)	
Trainer	
Service Technician	
<i>(Other, please list)</i>	

\* These rates must be fully burdened and include all travel costs.



## Appendix B – Cost Schedules

### Schedule 6: Cost for Additional Consumables

Item	Description	No. Required per Voting device	Unit Price	Total Price <i>*(see footnote)</i>
Ink/Toner/Ribbon				
Paper/Audit Tape				
Batteries				
<i>(Other, please list)</i>				
<b>Schedule Total</b>				

\* Unit Price X # of Units required for 200 voters casting ballots similar to the sample ballots in Appendix F, in 3 elections over 2 years (for a total of 600 votes). Example should take into account depletion and shelf life.





## Schedule 7: Performance Bond/Equivalent Assurance Option

Type of Assurance, Financial Institution, Conditions, Other Relevant Information	Bond/ Assurance Value	Price
Schedule Total		



**Appendix B – Cost Schedules**  
**Schedule 8: Overall Pricing Summary for the AVS**

Description of Cost Item	Detail Provided on Schedule	Total Cost
All Hardware & Software Licenses Included in Firm Fixed-Price	1A	
All Services Included in Firm Fixed-Price	1B	
<b>Total AVS Costs Submitted for Firm Fixed Price Bid</b>		<b>\$XXX,XXX</b>
All Hardware & Software Licenses Not Included in Firm Fixed-Price But Required For Fully Functional Operation of the AVS	2	
Election Configuration Services	3	
Post Warranty Period Maintenance and Support (Extension Options)	4	
Future Rate Table	5	
Cost for Additional Consumables	6	
Performance Bond/Equivalent Assurance Option	7	

Signature of Authorized Vendor Official: \_\_\_\_\_ Date: \_\_\_\_\_